

Performing Arts Center Board Minutes 12/08/2011

SIMSBURY PERFORMING ARTS CENTER BOARD
REGULAR MEETING
DECEMBER 8, 2011

I. CALL TO ORDER

Ferg Jansen and Greg Piecuch called the meeting to order at 7:01 p.m. in the Main Meeting Room of Town Hall. In addition to Mr. Jansen and Mr. Piecuch, Board members Cathy Barnard, Sharon Lawson and Janet Goman were present. Also in attendance were Tom Vincent and Nick Bucarella.

II. REVIEW AND APPROVAL OF MINUTES

Ms. Barnard moved to approve the minutes of the meeting of November 28, 2011. Mrs. Goman seconded the motion. The motion passed unanimously with Ms. Lawson abstaining.

III. REVIEW AND POSSIBLE APPROVAL OF 2012 MEETING SCHEDULE

The Board reviewed and discussed a proposed 2012 meeting schedule. It calls for meetings on the second Thursday of the month, with additional meetings on the fourth Thursday of the month for May – September. Mr. Jansen suggested some amendments.

Ms. Lawson moved to approve the 2012 Meeting Schedule, as amended. Ms. Barnard seconded the motion. The motion passed unanimously.

IV. INCOME AND EXPENSE REVIEW

The Board reviewed and discussed a revised report generated by the finance department. The Board also reviewed and discussed an itemized ledger and summary sheet prepared by the Board showing income and expenses grouped by budget item in a format more similar to the report prepared by Mr. Wilcox in years past. Remaining issues and discrepancies were noted. It was agreed to forward the Board's documents to Town Hall for review. No further action was taken.

V. DISCUSSION CONCERNING PAC MANAGER CONTRACT

Mr. Jansen gave an overview of his suggested changes to Mr. Vincent's PAC manager contract. The Board reviewed and discussed these changes, and discussed further changes to the compensation for events promoted by the Board, such as the Iron Horse Series and Septemberfest.

Ms. Barnard moved to approve the 2012 PAC Manager contract, as amended. Mrs. Goman seconded the motion. The motion passed unanimously.

Mr. Jansen indicated that he will forward the contract to Town Hall and Mr. Vincent for review.

VI. DISCUSSION OF ANNUAL REPORT TO THE BOARD OF SELECTMEN

The Board agreed that once the financial statement and manager contract were finalized, it would seek to make a presentation to the Board of Selectmen.

VII. OLD BUSINESS

There was no old business.

VIII. ADJOURNMENT

Ms. Barnard moved to adjourn at 8:49 p.m. Mrs. Goman seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch
Interim Co-Chairman